

## **Borrowing a courtesy car from Rowes.**

If you require a courtesy car whilst we carry out the service on your car, please ask us at the point of making the appointment.

### **Things to bring with you**

When you come in for the service, we will need to see your driving licence and you will also need to know your National Insurance number. This is so that we can do a check on your licence prior to you driving the courtesy car.

### **Insurance options**

We offer a choice of insurance options whilst you are borrowing the courtesy car, to allow you to choose the one that suits your circumstances best:

- 1) Driver organises fully comprehensive insurance on the courtesy car through their own insurance company. Written evidence of fully comprehensive cover on the courtesy car will need to be shown to us prior to driving the car.
- 2) Our fully comprehensive insurance policy covers the driver whilst in possession of the courtesy car. There is no charge for this policy but should an accident or damage take place, there is a £1,000 policy excess payable by the driver.
- 3) As per the option above however by paying a £12 waiver fee, the excess on the policy is reduced to £250

### **Driver responsibilities**

The driver of the courtesy car is responsible for the following conditions:

- **No Smoking** or **pets** allowed inside the vehicle
- The driver is responsible for any speeding fines and parking tickets
- Driver must not have any more than 6 penalty points in the last 3 years
- The vehicle can only be used for social, domestic and pleasure purposes or personal day-to-day business use
- The driver is responsible for replacing any fuel used in the courtesy car prior to its return
- The courtesy car is to be returned in the same condition that it was first presented to the driver
- The courtesy car must be returned at the time and date requested by Rowes.